Using the Nova Scotia Assessment: Analytic Writing Rubric

The rubric includes four criteria (Ideas, Organization, Language Use, and Conventions), and there are four levels of performance for each criterion. Level 3 and above is the expectation for writing assessments, so it's important to look at these levels first when reviewing the rubric. The following information is provided to teachers prior to scoring student writing at provincial scoring sessions. It may also be helpful for teachers who wish to use this rubric with students in their classrooms. Please keep in mind that the expectations for specific assessments are anchored in the writing samples in a scoring guide, as they are relative to specific grade levels (end of grades 3, 5, 8). The scoring guide provides two student writing samples that illustrate each performance level outlined in the rubric. A sample scoring guide is available in Appendix G of this document.

- 1) Read the rubric as a whole before looking at each criterion in more detail.
- 2) **Ideas:** Read the four levels of performance under Ideas. Ideas includes the presence and quality of a main idea, the extent to which the main idea is developed through details, and the quality of the details used to support the main idea.
- 3) Underline the elements that are same across all four levels in Ideas: *main idea, developed, details*
- 4) Circle key words that are unique to each level in Ideas:
 - a. Level 3: clear, relevant
 - b. Level 4: distinct, vivid, relevant
 - c. Level 2: evident, somewhat, may be irrelevant (Even if details are relevant, a piece of writing can be a Level 2 if it's only somewhat developed.)
 - d. Level 1: not present, or, not developed
- 5) **Organization:** Read the four levels of performance under Organization. Organization includes the way the writing is organized as a whole as well as how it is organized throughout (internal and external organization). There should be a beginning, middle, and end and a logical sequence between ideas. Transitions include transitional words or phrases, but also the way the writer transitions from one idea to the next.
- 6) Underline the elements that are same across all four levels in Organization: writing, organized/organization, transitions
- 7) Circle key words that are unique to each level in Organization:
 - a. Level 3: effective, varied
 - b. Level 4: skillfully, skillful, varied
 - c. Level 2: somewhat, vague, and/or mechanical (Even if transitions are not vague or mechanical,
 - a piece of writing can be a Level 2 if it's only somewhat organized.)
 - d. Level 1: lacking, little or no evidence
- 8) Language Use: Read the four levels of performance under Language Use. Language Use includes voice, word choice, sentence style, syntax. Sentence structure is considered in terms of writing

style in this criterion, not the grammatical correctness of sentence structure since correctness is assessed under the Conventions criterion.

- 9) Underline the elements that are same across all four levels in Language Use: Language use, writing
- 10) Circle key words that are unique to each level in Language Use:
 - a. Level 3: clear, fluid
 - b. Level 4: vivid, skillful
 - c. Level 2: vague, and/or mechanical
 - d. Level 1: confusing, or, little evidence of language use
- 11) **Conventions:** Read the four levels of performance under Conventions. Conventions includes spelling of commonly used words (including homonyms), punctuation, capitalization, sentence structure, verb tense agreement, noun/pronoun agreement these are grounded in what's appropriate for a given grade level
- 12) Underline the elements that are same across all four levels in Conventions: *conventions*, *communication*
- 13) Circle key words that are unique to each level in Conventions:
 - a. Level 3: variety, generally correct, effective
 - b. Level 4: variety, consistently correct, enhanced
 - c. Level 2: errors, noticeable, coherent
 - d. Level 1: errors, confusing, or, little evidence of conventions
- 14) **Not Enough Evidence:** This designation would only be used in rare cases when there is not enough evidence to assess a student's writing (e.g., indecipherable, blank paper, response written in a language other than the language being assessed).

Once teachers have become familiar with the rubric, they may wish to use it in their classrooms to support student writing. Looking at the rubric with students may facilitate useful conversations about Ideas, Organization, Language Use, and Conventions and how these elements work together in a piece of writing. Through these discussions, writing samples (either students' own samples or scoring guide samples) could be used to illustrate the various writing components outlined in the rubric. When students have an opportunity to engage in these conversations, they may begin to enhance their own writing processes.

Nova Scotia Assessment: Analytic Writing Rubric

Nova Scotia Assessments: Analytic Rubric for Scoring Writing (LM3/RWM6/RWM8)



Ideas

The presence and quality of a main idea; the extent to which the main idea is developed through details; the quality of the details used to support the main idea.

- 4 A main idea is distinct and is developed through vivid and relevant details.
- 3 A main idea is clear and is developed through relevant details.
- A main idea is evident and is somewhat developed through details, some of which may be irrelevant.
- **1** A main idea is not present, or a main idea is not developed with details.

Organization

The extent to which the writing is organized as a whole (externally); the extent to which the ideas are logically sequenced (internally) with a beginning, middle, and ending; the quality of transitional words/phrases.

- 4 The writing is skillfully organized with skillful use of varied transitions.
- 3 The writing is organized with effective use of varied transitions.
- 2 The writing is somewhat organized with vague or mechanical transitions.
- 1 The writing is lacking organization; there is little or no evidence of transitions.

Language Use

The quality of stylistic choices (voice, word choice, variety of sentence lengths and types/syntax) and their impact on the writing. Sentence structure is considered in terms of style, not grammatical correctness as that is assessed under Conventions.

- 4 Language use contributes to vivid and skillful writing.
- 3 Language use contributes to clear and fluid writing.
- 2 Language use contributes to vague or mechanical writing.
- 1 Language use contributes to confusing writing, or there is little evidence of language use.

Conventions

The extent to which the writing demonstrates control over expected grade-level conventions (spelling of commonly used words including homonyms, punctuation, capitalization, and grammatical correctness such as sentence structure, verb tense agreement, noun/pronoun agreement) and their impact on communication.

- 4 A variety of consistently correct conventions contribute to enhanced communication.
- 3 A variety of generally correct conventions contribute to effective communication.
- 2 Errors in conventions are noticeable, but communication is coherent.
- 1 Errors in conventions contribute to confusing communication, or there is little evidence of conventions.

Not Enough Evidence

There is not enough evidence to assess the student's writing (e.g., indecipherable, blank paper, response written in a language other than the language being assessed).

Using the Nova Scotia Assessment: Scoring Guide Sample

Student writing is scored using the analytic writing rubric and scoring guide. It is important to have a solid understanding of the analytic writing rubric before reviewing the scoring guide. The scoring guide includes the writing prompt and two samples at each performance level in the following order: Level 4, 3, 2, 1. Please note that permissions have been obtained for the student writing samples in the following scoring guide.

Although adherence to writing task is important during classroom instruction and assessment, it is important to note that this is not the focus of provincial writing assessments. Provincial assessment writing prompts are designed to allow for a broad interpretation of the prompt. This allows students from across the province with a variety of life experiences to connect to the prompt in some way so they can provide a response that can be assessed for writing quality based on the rubric (ideas, organization, language use, and conventions).

Each writing sample includes an annotation at the bottom of the page that provides the rationale for the scores using language from the rubric and the student's writing. Level 3 and above is the expectation for writing assessments, so it's important to look at these levels first when reviewing the scoring guide. Below are a few suggestions for reviewing the scoring guide:

- 1) Review the rubric criteria for Level 3 in Ideas, Organization, Language Use, and Conventions
- 2) Read the Level 3 Scoring Guide samples and annotations
- 3) Review the rubric criteria for Level 4 in Ideas, Organization, Language Use, and Conventions
- 4) Read the Level 4 Scoring Guide samples and annotations
- 5) Review the rubric criteria for Level 2 in Ideas, Organization, Language Use, and Conventions
- 6) Read the Level 2 Scoring Guide samples and annotations
- 7) Review the rubric criteria for Level 1 in Ideas, Organization, Language Use, and Conventions
- 8) Read the Level 1 Scoring Guide samples and annotations

Once teachers become familiar with the scoring guide, they may wish to use some of the writing samples with their students for talking about elements of writing.

Since writing is personal and involves risk-taking, students may be more comfortable critiquing anonymous writing samples from the scoring guide. After students have had an opportunity to understand the rubric, teachers could begin with showing them a sample of writing at Level 3, Level 4, then Level 2 and Level 1. (This would be spaced out over several mini-lessons at the teacher's discretion.) The samples could anchor some wonderful conversations about what students notice about how main ideas are developed through supportive details, as well as other elements of writing. The level 2 and 1 samples could be used as a springboard for students to discuss how the writing could be enhanced in each of the criterion of the rubric. Finally, once students have had an opportunity to engage in these discussions with teachers about writing, they should feel more comfortable to begin pulling out some of their own writing from their portfolios. They could work with an existing piece of writing from their writing portfolio to focus on each criterion at a time to gradually enhance the same piece of writing each time. Students can engage in peer review and conversations to support their revisions. At the end

writing and	reflect on their p	process and pro	gress.		

2013–2014 Nova Scotia Assessment: Reading, Writing, and Mathematics in Grade 8

SCORING GUIDE Writing Task: Essay

July, 2014



Writing Task: Essay

Some people believe that youth would benefit from being actively engaged in their communities. As a result, some high schools in Canada and the United States require students to complete community involvement activities or volunteer work¹ in order to graduate from high school. For example, students in British Columbia must complete 30 hours of volunteer work before graduation and students in Ontario must complete 40 hours of volunteer work in order to graduate. Should volunteer work be a requirement for high school graduation?

Instructions: Write an essay supporting why you think volunteer work¹ **should <u>OR</u> should not** be a requirement for high school graduation.

1. volunteer work: providing a service without being paid for it (e.g., reading to children at a hospital, helping a community plant a garden, delivering groceries or doing yard work for senior citizens, cleaning cages at an animal shelter)

Tips:

- Be sure to respond to the instructions above.
- Be sure to explain and support your ideas.
- Be sure to present your ideas in an organized manner.
- Be sure to choose your words carefully.
- Be sure to use correct spelling, grammar, and punctuation.
- Use no more than the three pages provided.

Use this box to plan your essay.		
		•

Begin writing your essay on the next page. \rightarrow





The topic question being presented forth today is whether or not highschool students should be obligated to partake in a specified amount of time donated to volunteer work/community activities in order to aroduste. The answer for many is clear: yes, it should be a requirement. It is beneficial to the youth and the community providing positive change on both ends.

Many falk have a tendancy to think that schooling has a sole purpose of providing academic education, which is a highly invalid assumption.

Our schooling system is constructed to prepare our youth for the incredible yet unpredictable fourney we call "life." Arequirement for Valunteer community activities or services would inspire our youth to get involved in the community in their later life or even present. It teaches them about life autside their cellular devices and how even themselves can make a positive change around them. It empoures them and builds their confidence and self-belief.

Level 4 (page 39)

- Ideas (4): A main idea is distinct and is developed through vivid and relevant details: The main idea that
 volunteering should be a requirement for graduation because it "is beneficial to the youth and the
 community providing positive change" is developed through vivid and relevant details ("prepare our
 youth...would inspire our youth to get involved in the community....empowers them and builds their
 confidence and self-belief....an attractive feature for both parents and universities...").
- Organization (4): The writing is skillfully organized with skillful use of varied transitions: There is a solid
 introduction followed by skillfully organized paragraphs and a concluding paragraph. Internal
 organization is also skillfull throughout with topic sentences being supported by relevant details.
 Transitions within and between paragraphs are skillfully used ("If none of the above tickles your
 fancy...").
- Language Use (4): Language use contributes to vivid and skillful writing: "Many folk have a tendency to
 think that schooling has a sole purpose of providing academic education, which is a highly invalid
 assumption....School preaches self-power and engagdement in all aspects."
- Conventions (4): The writing consistently demonstrates correct use of a variety of conventions.

This requirement would provide an appealing, positive representation of the school(s) and school board resulting in an incline of student population. This is an attractive feature for both parents and universities. It looks impressive on a resume as well, Universities would be more inclined to accept a student with this background. Successful students is a five star recipe for a positive school reputation.

If none of the above fickles your fancy, this will—It teaches you a lesson, as blunt as it may be. It inforces the fact that nothing worthwhile will come without bardwork and elbow grease. It prepares students for life post-secondary education when things are no longer sugarecated, where work ethic is a MUST.

This is a change in Canadian Schooling that I feel must happen. Perhaps this has enlightened you with a new outlook, or perhaps not. Either way, please



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Essay

76

in many Orannes and States, High School students are required to complete a certain number of order to graduate. There are pros and cons to this idea, but in my opinion, the positive outcomes heavily outweigh the unpaid tob, but an unpaid tob you are required more actually voluntary volunteer work. the prenously listed negative might dislike the required hour (sort of selfless ac 30 hours of volunteer work, and submarge them into their comme

Level 4 (page 76)

Ideas (4): A main idea is distinct and is developed through vivid and relevant details: The writer
acknowledges positive and negative aspects of requiring volunteer work for high school graduation,
but then argues that the "the positive outcomes heavily outweigh the negative." This main idea is
developed through vivid and relevant details ("it is a capitol idea...it can assist with job hunts or more
education...can also inspire young teens to pursue a career...).

Organization (4): The writing is skillfully organized with skillful use of varied transitions: There is a solid
introduction followed by skillfully organized paragraphs and a concluding paragraph. Internal
organization is also skillful throughout with topic sentences being supported by relevant details.
Transitions within and between paragraphs are skillfully used ("Despite all of the previously listed
negative outcomes of the volunteer work, I still think it is a capitol idea.").

Language Use (4): Language use contributes to vivid and skillful writing: "A lot of High School students
don't know what they will do when they graduate, and by doing mandatory jobs in order to graduate,
they could find their niche, and discover what they're really good at and actually enjoy."

Conventions (4): The writing consistently demonstrates correct use of a variety of conventions.

Day 1 | Page 17 and society. There will abe numerous names of buisnesses and events to add on to Resumes and college applications. Even if hourse the unpaid work doesn't bless about feel like anything more than a compulsory task, in the future it can come back add assist with job hunts or more education. La Certain volunteer work can also inspire young teens to pursue a career in that type of job, although maybe a little less uppaid. A lot of High School students don't know what they will do when they graduate, and by doing mandatory jobs in order to graduate, they could find their niche, and wall, discover what they're really good at and actually enjoy. So, yes, I definitely think required volunteer work is a magneticent idea. In a few years when I have to complete hours of work, I probably will think it's a horrid idea created by sadists who like to watch pathetic teens suffer. Hower 19 1 Think further into the future, and the assistance those volunteer hours will be giving me, I hope I'll intelligent enough to realize those alleged sodists will actually doing me a kindness and a service.



Why should schools make doing community volunteering a necessary, thing in order for students to graduate high school? Well for one thing it shows them that anyone can fall on hard times, anyone. It can motivate the kids to become part of their community more and try to make a change. Also, it could make the students more understanding adults.

First, some teens might already have a respect for volunteers and participate in volunteer work. But some clonit, they either a) Don't really come for the volunteer side of the community or were raised to believe it is "beneath them". Or b) they didn't know the community had such a thing. Either way they are getting pulled out of their world and are getting chropped into reality, which sounds mean but they need it because volunteering is everywhere.

Now they've begun volunteering! They now see the many different things that go into building a strong community from the inside out They'll see the many different facets of life and will learn that

Level 3 (page 36)

 Ideas (3): A main idea is clear and is developed through relevant details: The main idea that schools should require students to volunteer is developed through relevant details ("shows them that anyone can fall on hard times....can motivate the kids....could make the students more understanding adults").

Organization (3): The writing is organized with effective use of varied transitions: The first paragraph
introduces ideas that are developed throughout the essay and the concluding paragraph leaves
readers with a final thought about the power of volunteering to influence communities and
generations. Effective transitions are used throughout ("First,....Now they've begun volunteering!").

Language Use (3): Language use contributes to clear and fluid writing: The writing is clear and fluid throughout ("It can motivate the kids to become part of their community more and try to make a change....Now that's a lot of variables that can influence the life and attitude of the teen...").

• Conventions (3): The writing generally demonstrates correct use of a variety of conventions.

When the students graduate high school and move into the "real world" for the first time they will fall back on what they learned, and if they learned that volunteering important to the community then they could (And it is very likely, especially if they where raised right) volunteer in there community.

Now that's a bt of variables that can influence the life and attitude of the teen towards volunteering, and if the schools put a importance on it at a young age then that could shape the children into bieng active in their community as adult and then they influence a whole new generation that is more likely to volunteer then the lost! It's all about influencing the right people, because when they are influenced a whole lot more are influence.



should be to araduate how much time show

Level 3 (page 87)

Ideas (3): A main idea is clear and is developed through relevant details: The main idea that "at least some time should be" required for graduation is developed through relevant details ("Not just the students would benefit, also, the community would....might learn people skills....become more independant and learn life skills").

Organization (3): The writing is organized with effective use of varied transitions: The writing is
organized effectively with an introductory paragraph, body paragraphs, and a concluding paragraph.
There is also internal organization within paragraphs, and a variety of transitions are used throughout
("For example....It might also help...").

Language Use (3): Language use contributes to clear and fluid writing: "It might also help them become
more independent, depending on the volunteering they chose to do."

Conventions (3): The writing generally demonstrates correct use of a variety of conventions.



hink all teens should high school so you know opportunity coord. experience because having a jobs like, so have/know the experience adult you will already working and Of course when you want a job you need a resume, but for volunteer you don't! think that it would be a huge change for some teens to get a job

Theres plenty of jobs in the world

Level 2 (page 34)

Ideas (2): A main idea is evident and is somewhat developed through details, some of which may be
irrelevant: The main idea that "teens should have a volunteer job when in high school" is only
somewhat developed ("it's a good opportunity and experience for teens to get a job while your still
young"). The detail, "Theres plenty of jobs in the world that I'm sure would be happy getting a new
partner at their job" is irrelevant and is not developed to support the main idea.

Organization (2): The writing is somewhat organized with vague or mechanical transitions: Although
there are some elements of organization, the repetition of "I think" and "I know" are mechanical
transitions.

Language Use (2): Language use contributes to vague or mechanical writing: "I think that it would be a
huge change for some teens to get a job....that I'm sure would be happy getting a new partner at their
job" illustrates vague language use.

 Conventions (2): Errors in conventions are noticeable, but communication is coherent: There are a few very basic convention errors throughout ("a effort....your....experiance....theres....when I'm old enough to").

3.	Day 1 Page 17
that I'm sure would be happy	
getting a new partner at their job.	
I know that I would love to get	
voluntar job or even a part time job I'm old enough to It's a great exp	when
+ In old enloyed to It's a great of	e gree.
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28

I think volunteer work should be requirement before graduation, because a sinor citizen with anything the need help with like Shopping bags, Yard work, house work, driving can provent these sinor Citizens from hurting them selves and going to the It may also look good on a resama if your in need of a job and or look good in a cssay Collage. Also on the day of your graduation when or if you give your little speak for those people

Level 2 (page 28)

- Ideas (2): A main idea is evident and is somewhat developed through details, some of which may be
 irrelevant: The main idea that "volunteer work should be a requirement before graduation" is
 somewhat developed through details ("helping a sinor citizen....may also look good on a resama....it
 would be good for those whom may be listening").
- Organization (2): The writing is somewhat organized with vague or mechanical transitions: The piece is somewhat organized, but it is missing the majority of the body as well as a conclusion. The transitions are mechanical ("It can...It may...It would...").
- Language Use (2): Language use contributes to vague or mechanical writing: The writing is vague ("It
 would be good for those whom may listening, that you did something economically for your home
 town or city").
- Conventions (2): Errors in conventions are noticeable, but communication is coherent: "sinor, provent, resama, collage" are examples of spelling errors, and sentence structure issues are also evident (run-on sentence, missing word endings and punctuation).

riag oc no	sterning, th	at you	did Some	thing
<u>>conomicall</u>	y to your	home	town or	City:
	,			
	<u> </u>			
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Volunteer working Should be alowed because it wil teens understand why st is good to help others will chours, deleaning up, and helping out old people help us understand that identeering thing and it will attachelp us with was to help keep our World are a lot of

Level 1 (page 11)

Ideas (1): A main idea is not present, or a main idea is not developed with details: "Volunteer working should be allowed" is the main idea. Although there are some details present, they are not developed.

Organization (1): The writing is lacking organization; there is little or no evidence of transitions: There is little evidence of transition between sentences.

Language Use (1): Language use contributes to confusing writing: Word choice contributes to confusion ("Volunteer working should be alowed....why it is good to help others...").

Conventions (1): Errors in conventions contribute to confusing writing: Spelling errors such as "chours, clleaning....was....butter place" as well as missing words contribute to confusing writing.

When thinking about "confusing writing," it is important to note that there is a difference between simply being able to decode the writer's words and being able to understand the writer's meaning.

Jolunteer working Should be alowed because it wil teens understand who st is good to help others will chours, coleaning up, and helping out old People help us understand that ident thing and it will atsorbelp help keep

Level 1 (page 11)

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44

I thank that high School
graduation Should be abud
to do Volanteor Work.
Because It would look really
good on a Masse may. It's
also Very good to Whenter
work around gour Comunaty
I just wanted to say
that they should be
alog to do Volanteer
Work is they wanted

Level 1 (page 44)

- Ideas (1): A main idea is not present, or a main idea is not developed with details: Even if "high school
 graduation should be aloud to do volunteer work" is considered the main idea, the details are not
 developed ("I just wanted to say that they should be alod to do volunteer work if they wanted").
- Organization (1): The writing is lacking organization; there is little or no evidence of transitions: There is little evidence of transitions ("because....also").
- Language Use (1): Language use contributes to confusing writing: "I think that high school graduation should be aloud to do volunteer work."
- Conventions (1): Errors in conventions contribute to confusing writing: Errors with homophones (aloud), capitals, spelling, and sentence structure contribute to confusing writing.

When thinking about "confusing writing," it is important to note that there is a difference between simply being able to decode the writer's words and being able to understand the writer's meaning.

72	Day 1 Page 17
to do it. And	that's
gust what I thank	about
them not being ak	old to
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wanted to do. Then	they
Should be aloud to	
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Essay		Day 1	Pag
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